



Venetian Palms Condominiums
12510 Equestrian Circle
Fort Myers, FL 33907

Request for Clubhouse Usage

Residents Name: _____ Unit #: _____
Phone #: _____ E-Mail: _____
Date of Request: _____ Type of Event: _____
Event detail:

- Date of event: _____
- Time of event: From _____ to _____
- How many guests attending: Adults _____ Children _____

Important Clubhouse Rules:

- No Smoking/Vaping. No Pets. No wet swim suits. A shirt and shoes or flip flops are required.
- Children under 16 must be accompanied by an adult.
- Clean areas used (i.e. Tables, Kitchen, Dishes, Refrigerator). Remove all personal items. Remove all trash to nearest dumpster.
- Occupancy rating levels shall not be exceeded.
- Do not block or cover the doors, windows or surveillance cameras at any time.
- Resident **MUST** be present at all times.
- Soliciting or use for business purposes is strictly prohibited.

Please keep in mind that **no event will be approved as a private event**, this is a **request for usage** of the clubhouse only. This request does **NOT** include pool usage. **ANY** damages will be the responsibility of the owner to repair or replace.

Resident Signature: _____ Date: _____

Upon submission of this form, the Board of Directors will respond within 10 business days with status of approval.

Please submit form to: Chuseman@kwpmc.com. Please call 239.275.3574 with any questions.

Board Approval: _____ Date: _____

Board Member Name (Print): _____